



**CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE -
BUDGET MEETING #1
CITY HALL - COUNCIL BRIEFING ROOM, 300 W. MAIN STREET
MONDAY, JULY 19, 2021 AT 3:30 PM**

AGENDA

CALL TO ORDER

STAFF PRESENTATIONS

- [1.](#) Introduction
- [2.](#) Red Light Safety Fund
- [3.](#) US Marshal Fund
- [4.](#) Community Policing Fund
- [5.](#) Airport Fund
- [6.](#) Hotel/Motel Operating Fund
- [7.](#) Storm Water Utility Fund
- [8.](#) Fleet Services Fund
- [9.](#) Risk Fund
- [10.](#) Employee Insurance Fund

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) *Section 551.071 "Consultation with Attorney"*
- (2) *Section 551.072 "Deliberation Regarding Real Property"*
- (3) *Section 551.074 "Personnel Matters"*
- (4) *Section 551.087 "Deliberations Regarding Economic Development Negotiations."*

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8035 or email Gloria Colvin (gcolvin@gptx.org) at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted July 16, 2021.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021
REQUESTER: Kathleen Mercer
PRESENTER: Kathleen Mercer, Budget Director
TITLE: Introduction
RECOMMENDED ACTION: None



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021
REQUESTER: Kathleen Mercer
PRESENTER: Kathleen Mercer, Budget Director
TITLE: Red Light Safety Fund
RECOMMENDED ACTION: Approval

**CITY OF GRAND PRAIRIE
RED LIGHT SAFETY FUND SUMMARY
OTHER GOVERNMENTAL FUND
2021/2022**

	1 2019/2020 ACTUAL	2 2020/2021 APPR/MOD	4 2020/2021 PROJECTION	5 2021/2022 PROPOSED	6 A vs. P %	7 Appr vs. Prop \$
1 Beginning Resources	\$2,609,718	\$2,523,896	\$2,523,896	\$1,704,544	-32%	(\$819,352)
2 REVENUES						
3 Photo Enforcement Fines	\$153,075	\$0	\$0	\$0	0%	\$0
4 Miscellaneous	504,661	0	356,283	0	0%	0
5						
6 TOTAL REVENUES	<u>\$657,736</u>	<u>\$0</u>	<u>\$356,283</u>	<u>\$0</u>	<u>0%</u>	<u>\$0</u>
7						
8 Reserve for Encumbrances	22,088	0	0	0	0%	0
9						
10 TOTAL RESOURCES	<u>\$3,289,542</u>	<u>\$2,523,896</u>	<u>\$2,880,179</u>	<u>\$1,704,544</u>	<u>-32%</u>	<u>(\$819,352)</u>
11						
12 EXPENDITURES						
13 Supplies	\$254,735	\$0	\$0	\$0	0%	\$0
14 Other Services & Charges	183,514	625,000	625,000	0	-100%	(625,000)
15 Capital Outlay	305,308	550,635	550,635	0	-100%	(550,635)
20 Audit Adjustment	1	0	0	0	0%	0
21 Reserve for Encumbrances	0	0	0	0	0%	0
22						
23 TOTAL EXPENDITURES	<u>\$743,558</u>	<u>\$1,175,635</u>	<u>\$1,175,635</u>	<u>\$0</u>	<u>-100%</u>	<u>(\$1,175,635)</u>
24						
25 One-time Expenses	22,088	0	0	0	0%	0
29						
30 TOTAL APPROPRIATIONS	<u>\$765,646</u>	<u>\$1,175,635</u>	<u>\$1,175,635</u>	<u>\$0</u>	<u>-100%</u>	<u>(\$1,175,635)</u>
31						
32 Ending Resources	<u>\$2,523,896</u>	<u>\$1,348,261</u>	<u>\$1,704,544</u>	<u>\$1,704,544</u>		
33						
36 SIGNIFICANT BUDGET CHANGES:				1,175,635		
37 Services and Other Charges: FY21 One-Time for Police Axon Contract				(625,000)		
38 Capital Outlay: FY21 One-Time for Police				(550,635)		
39				0		0
40 Positions: There are no positions in this fund						



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021
REQUESTER: Kathleen Mercer
PRESENTER: Kathleen Mercer, Budget Director
TITLE: US Marshal Fund
RECOMMENDED ACTION: Approval

CITY OF GRAND PRAIRIE
US MARSHALS SERVICE AGREEMENT FUND SUMMARY
OTHER GOVERNMENTAL FUND
2021/2022

	1 2019/2020 ACTUAL	2 2020/2021 APPR/MOD	4 2020/2021 PROJECTION	5 2021/2022 PROPOSED	6 A vs. P %	7 Appr vs. Prop \$
1 Beginning Resources	\$184,694	\$235,388	\$235,388	\$165,388	-30%	(\$70,000)
2 REVENUES						
3 Lease Revenue	\$137,500	\$137,500	\$137,500	\$137,500	0%	\$0
4						
5 TOTAL REVENUES	<u>\$137,500</u>	<u>\$137,500</u>	<u>\$137,500</u>	<u>\$137,500</u>	<u>0%</u>	<u>\$0</u>
6						
9 TOTAL RESOURCES	<u>\$322,194</u>	<u>\$372,888</u>	<u>\$372,888</u>	<u>\$302,888</u>	<u>-19%</u>	<u>(\$70,000)</u>
10						
11 EXPENDITURES						
12 Supplies	\$0	\$11,370	\$11,370	\$15,000	32%	\$3,630
13 Services & Charges	28,595	65,530	65,530	120,000	83%	54,470
14 Capital Outlay	58,212	130,600	130,600	40,000	-69%	(90,600)
16						
17 TOTAL EXPENDITURES	<u>\$86,806</u>	<u>\$207,500</u>	<u>\$207,500</u>	<u>\$175,000</u>	<u>-16%</u>	<u>(\$32,500)</u>
18						
19 TOTAL APPROPRIATIONS	<u>\$86,806</u>	<u>\$207,500</u>	<u>\$207,500</u>	<u>\$175,000</u>	<u>-16%</u>	<u>(\$32,500)</u>
20						
21 Ending Resources	<u>\$235,388</u>	<u>\$165,388</u>	<u>\$165,388</u>	<u>\$127,888</u>		
22						
28						
29 SIGNIFICANT BUDGET CHANGES:				207,500		
30 Supplies: FY21 One-Time				(11,370)		
31 Supplies: Purchase of Varidesks				15,000		
32 Other Charge & Services: increase in janitorial contract , general maintenance of space				54,470		
33 Capital Outlay: FY21 One-Time				(130,600)		
34 Capital Outlay: FY22 Camera and Gym Improvements				40,000		
35				<u>175,000</u>		0
36 Positions: There are no positions in this fund						
37 Lease to continue until 2027						



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021
REQUESTER: Kathleen Mercer
PRESENTER: Kathleen Mercer, Budget Director
TITLE: Community Policing Fund
RECOMMENDED ACTION: Approval

**CITY OF GRAND PRAIRIE
COMMUNITY POLICING FUND
OTHER GOVERNMENTAL FUND
2021/2022**

	1	2	4	5	6	7
	2019/2020	2020/2021	2020/2021	2021/2022	A vs. P	Appr vs.
	ACTUAL	APPR/MOD	PROJECTION	PROPOSED	%	Prop \$
1 Beginning Resources	\$11,487,381	\$8,910,838	\$8,910,838	\$5,926,275	-33%	(\$2,984,563)
2 REVENUES						
3 Sales Tax Receipts	\$8,900,465	\$8,486,406	\$9,536,382	\$9,611,192	13%	\$1,124,786
4 Misc. Revenue	6,737	0	13,543	0	0%	0
7 SRO Reimbursement	197,199	197,286	197,286	204,696	4%	7,410
10						
11 TOTAL REVENUES	<u>\$9,104,401</u>	<u>\$8,683,692</u>	<u>\$9,747,211</u>	<u>\$9,815,888</u>	<u>13%</u>	<u>\$1,132,196</u>
12						
13 Reserve for Debt Service	701,102	739,040	739,040	739,040	0%	\$0
15 Reserve for Encumbrance	1,268,632	134,026	134,026	0	-100%	(\$134,026)
17						
18 TOTAL RESOURCES	<u>22,561,516</u>	<u>\$18,467,596</u>	<u>19,531,115</u>	<u>16,481,203</u>	<u>-11%</u>	<u>(\$1,986,393)</u>
19						
20 EXPENDITURES						
21 Personnel Services	\$4,874,101	\$5,764,039	\$5,673,293	\$6,315,119	10%	\$551,080
24 4 Positions FY22	0	0	0	370,060	0%	370,060
25 Supplies	36,343	96,650	104,145	135,084	40%	38,434
26 Other Charges and Services	251,738	338,221	438,037	615,589	82%	277,368
27 Interest Expense	700,082	475,906	475,906	231,230	-51%	(244,676)
28 Principal Payment	5,085,000	5,550,000	5,550,000	5,245,000	-5%	(305,000)
30 Reserve for Encumbrances	134,026	0	0	0	0%	0
32						
33 TOTAL EXPENDITURES	<u>\$11,081,290</u>	<u>\$12,224,816</u>	<u>\$12,241,381</u>	<u>\$12,912,082</u>	<u>6%</u>	<u>\$687,266</u>
34						
35 One-Time Equipment	1,447,990	0	0	43,460	0%	43,460
36 Building Repairs	182,358	485,563	424,419	200,000	-59%	(285,563)
37 Transfer to Equipment Acq Fund	200,000	200,000	200,000	0	-100%	(200,000)
38						
39 TOTAL APPROPRIATIONS	<u>\$12,911,638</u>	<u>\$12,910,379</u>	<u>\$12,865,800</u>	<u>\$13,155,542</u>	<u>2%</u>	<u>\$245,163</u>
40						
42 Reserve For Debt Service	739,040	739,040	739,040	0		
44						
45 Ending Resources	<u>\$8,910,838</u>	<u>\$4,818,177</u>	<u>\$5,926,275</u>	<u>\$3,325,661</u>		
46						
47 Operating Imbalance	(708,257)	(3,407,098)	(2,360,144)	(3,096,194)		
48						
49 55 Day Fund Balance	1,669,783	1,842,096	1,844,592	1,945,656		
50 Difference	7,241,055	2,976,081	4,081,683	1,380,005		
51						
56						
57 SIGNIFICANT BUDGET CHANGES:				12,910,379		
58 Personal Services: Change in salaries and wages through reassignments				242,441		
59 Personal Services: Add 4 Police Officers				370,060		
60 Personal Services: Step				62,476		
61 Personal Services: FY21 1% Merit				59,585		
62 Personal Services: FY22 3% Merit				163,160		
63 Personal Services: Allowances and Other Pay Changes				21,310		
64 Personal Services: Change in workers comp				2,108		
65 Supplies: FY21 Encumbrance Roll				(9,607)		
66 Supplies: equipment for new positions				48,041		
67 Services and Other Charges: added new contract with AXON				250,000		
68 Services and Other Charges: new positions				1,824		
69 Services and Other Charges: GF reimbursement, property & liability,				7,860		
70 Change in total Debt Payment				(549,676)		
71 One-Time: FY21 Encumbrance Roll				(124,419)		
72 One-Time: Reduction in building repairs				(143,460)		
73 One-Time: FY22 Supplementals				43,460		
74 Deleted Transfer to Equipment Acquisition				(200,000)		
75						
			TOTAL	13,155,542		0
76 Positions: 54 Full-Time						

**CITY OF GRAND PRAIRIE
COMMUNITY POLICING FUND 5 YEAR FORECAST**

	FORECAST						
	Sales Tax Growth Rate 5%						
	1	2	3	4	5	6	7
	2019/2020	2020/2021	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	ACTUAL	APPR/MOD	PROJECTION	PROPOSED	FORECAST	FORECAST	FORECAST
1 Beginning Resources	\$11,487,381	\$8,910,838	\$8,910,838	\$5,926,275	\$3,325,661	\$4,785,989	\$6,936,796
2 REVENUES							
3 Sales Tax Receipts (covers Operating)	\$4,450,233	\$4,243,203	\$4,768,191	\$4,805,596	\$10,091,752	\$10,596,339	\$11,126,156
4 Sales Tax Receipts (covers Debt Payment)	4,450,233	4,243,203	4,768,191	4,805,596	0	0	0
5 Misc. Revenue	6,737	0	13,543	0	0	0	0
8 SRO Reimbursements	197,199	197,286	197,286	204,696	208,755	225,692	250,123
9							
10 TOTAL REVENUES	\$9,104,401	\$8,683,692	\$9,747,211	\$9,815,888	\$10,300,506	\$10,822,031	\$11,376,280
11							
12 Reserve for Debt Service	701,102	739,040	739,040	739,040	0	0	0
14 Reserve for Encumbrance	1,268,632	134,026	134,026	0	0	0	0
16							
17 TOTAL RESOURCES	\$22,561,516	\$18,467,596	\$19,531,115	\$16,481,203	\$13,626,168	\$15,608,020	\$18,313,076
18							
19 EXPENDITURES (assumptions include step increases FY20-FY24)							
20 Personnel Services	\$4,874,101	\$5,764,039	\$5,673,293	\$6,685,179	\$7,019,438	\$7,370,410	\$7,738,930
23 Supplies	36,343	96,650	104,145	135,084	148,592	163,452	179,797
24 Other Charges and Services	251,738	338,221	438,037	365,589	402,148	442,363	486,599
25 Axon Contract				250,000	870,000	295,000	68,000
26 Sub-total	5,162,182	6,198,910	6,215,475	7,435,852	8,440,178	8,271,224	8,473,326
27 Interest Expense	700,082	475,906	475,906	231,230	0	0	0
28 Principal Payment	5,085,000	5,550,000	5,550,000	5,245,000	0	0	0
30 Reserve for Encumbrances	134,026	0	0	0	0	0	0
31							
32 TOTAL EXPENDITURES	\$11,081,290	\$12,224,816	\$12,241,381	\$12,912,082	\$8,440,178	\$8,271,224	\$8,473,326
33							
34 One-Time Capital Outlay	1,447,990	0	0	43,460	0	0	0
35 Building Repairs	182,358	485,563	424,419	200,000	200,000	200,000	200,000
36 Transfer to Equipment Acquisition Fund	200,000	200,000	200,000	0	200,000	200,000	200,000
37							
38 TOTAL APPROPRIATIONS	\$12,911,638	\$12,910,379	\$12,865,800	\$13,155,542	\$8,840,178	\$8,671,224	\$8,873,326
39							
42 Reserve for Debt Service	739,040	739,040	739,040	0	0	0	0
44							
45 Ending Resources	\$8,910,838	\$4,818,177	\$5,926,275	\$3,325,661	\$4,785,989	\$6,936,796	\$9,439,750
46							
47 Operating Imbalance Operating	760,619	(1,624,395)	(1,102,429)	(2,425,560)	1,860,328	2,550,807	2,902,953
48 Operating Imbalance Debt Service	(1,334,850)	(1,782,703)	(1,257,715)	(670,634)	0	0	0
49 Operating & Debt Service Imbalance	(708,257)	(3,407,098)	(2,360,144)	(3,096,194)	1,860,328	2,550,807	2,902,953
50							
51 55 day fund balance req.	1,669,783	1,842,096	1,844,592	1,945,656	1,271,808	1,246,349	1,276,803
52 Difference	7,241,055	2,976,081	4,081,683	1,380,005	3,514,182	5,690,447	8,162,947

**CITY OF GRAND PRAIRIE
COMMUNITY POLICING FUND**

YEAR	PRINCIPAL	INTEREST*	TOTAL
9/30/22	5,245,000.00	231,229.57	5,476,229.57
Total	5,245,000.00	231,229.57	5,476,229.57

** Variable interest rate debt resets semiannually; amounts shown are estimates*

**CITY OF GRAND PRAIRIE
AIRPORT FUND SUMMARY
ENTERPRISE FUND
2021/2022**

	1 2019/2020 ACTUAL	2 2020/2021 APPR/MOD	4 2020/2021 PROJECTION	5 2021/2022 PROPOSED	6 A vs. P %	7 Appr vs. Prop \$
1 Beginning Resources	\$42,161	\$120,170	\$120,170	\$128,986	7%	\$8,816
2 REVENUES						
3 Fixed Base Operator Lease	\$11,565	\$7,710	\$11,565	\$11,565	50%	\$3,855
4 Tenant Tie Down Rental	13,727	11,000	11,565	12,000	9%	1,000
5 Hangar Rentals	646,462	600,000	640,000	670,000	12%	70,000
6 Sale Aviation Fuel	934,466	1,373,368	911,802	1,499,747	9%	126,379
7 Detention Pond Lease	3,260	3,260	3,260	3,260	0%	0
8 Fees for Trash Collection	5,608	5,195	5,571	5,571	7%	376
9 Port-a-Ports Rental	34,252	34,518	34,380	37,836	10%	3,318
10 Retail Space Rental (New Tenant)	15,700	14,544	14,544	14,544	0%	0
11 Restaurant Sales	2,486	4,972	2,898	4,972	0%	0
12 Storage Rental	17,288	16,575	17,040	17,450	5%	875
13 Commercial Operator Payments	133,688	134,633	133,688	134,633	0%	0
17 Transfer in from Debt Service	17,955	0	0	0	0%	0
18 Reimbursements/Miscellaneous	11,129	13,182	9,682	13,182	0%	0
20 TOTAL REVENUES	\$1,847,586	\$2,218,957	\$1,795,995	\$2,424,760	9%	\$205,803
21						
23 Reserved for Future Debt Service	160,000	170,000	170,000	175,000	3%	\$5,000
24						
25 TOTAL RESOURCES	\$2,049,747	\$2,509,127	\$2,086,165	\$2,728,746	9%	\$219,619
26						
27 EXPENDITURES						
28 Personnel Services	\$463,946	\$504,971	\$504,971	\$511,943	1%	\$6,972
29 Supplies	12,147	17,049	9,497	26,864	58%	9,815
30 Other Services & Charges	224,510	239,367	265,459	245,193	2%	5,826
32 Cost of Fuel Sold	776,800	1,103,087	772,714	1,270,972	15%	167,885
38 Indirect Cost	76,479	79,538	79,538	65,347	-18%	(14,191)
39 Detention Pond Maintenance	0	990	0	0	-100%	(990)
41 Interest Expense CO's	39,710	0	0	0	0%	0
42 Principal Payment CO's	160,000	0	0	0	0%	0
45 Audit Adjustment	5,985	0	0	0	0%	0
48 TOTAL EXPENDITURES	\$1,759,577	\$1,945,002	\$1,632,179	\$2,120,319	9%	\$175,317
53 Transfer to Airport Capital Project Fund	0	150,000	150,000	300,000	100%	150,000
55 TOTAL APPROPRIATIONS	\$1,759,577	\$2,095,002	\$1,782,179	\$2,420,319	16%	\$325,317
56						
57 Reserved for Future Debt Service	170,000	175,000	175,000	175,000		
58						
59 Ending Resources	\$120,170	\$239,125	\$128,986	\$133,427		
60						
61 Operating Imbalance	88,009	273,955	163,816	304,441		
62						
63 45 day fund balance req.	121,164	103,798	105,961	104,714		
64 Difference	(994)	135,327	23,025	28,713		

**CITY OF GRAND PRAIRIE
AIRPORT FUND SUMMARY
ENTERPRISE FUND
2021/2022**

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Proposed Fuel Revenue/Expense		Estimated Selling Price	Amount	Proposed Cost	Object Code	Amount
100LL	229,802	\$4.72	\$ 1,084,667	\$4.00	60420	\$ 919,209
Jet	117,254	\$3.54	\$ 415,080	\$3.00	60430	\$ 351,763

Fuel Selling Price as of 7/14/21	Grand Prairie	Arlington	Fort Worth	Mid-Way	Lancaster
100LL	\$4.60	\$4.60	\$4.60	\$4.70	\$3.95
Jet	\$3.91	N/A	N/A	N/A	\$3.55

PROPOSED ITEMS

Supplemental Recurring	0
Supplemental One-time	0
TOTAL REQUESTS FOR FY 22	<u>0</u>

SIGNIFICANT BUDGET CHANGES

	2,095,002
Personal Services: salary adjustments	(3,616)
Personal Services: change in worker's comp	(780)
Personal Services: FY22 Merits	11,368
Supplies: change in motor fuel, increase in small tools	9,815
Service & Charges: change in miscellaneous charges	4,836
Cost of Fuel Sold: increased in the number of gallons to be sold and cost	167,885
Change in indirect cost to the General Fund	(14,191)
Increase in transfer to Airport Capital Projects Fund	150,000
	<u>2,420,319</u>

0

Positions:6 Full-Time

**CITY OF GRAND PRAIRIE
AIRPORT DEBT**

YEAR	PRINCIPAL	INTEREST	TOTAL
9/30/22	175,000	23,375	198,375
9/30/23	185,000	14,375	199,375
9/30/24	195,000	4,875	199,875
Total	555,000	42,625	597,625

***Debt Payments are covered by Debt Service Fund for FY21 and FY22**



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021
REQUESTER: Kathleen Mercer
PRESENTER: Kathleen Mercer, Budget Director
TITLE: Airport Fund
RECOMMENDED ACTION: Approval

Airport

- **Purpose of Fund** – Provide an aerial port of entry to the City and surrounding area for general aviation aircraft.
- **Sources of revenue** – Fuel sales, hangar rent, & other miscellaneous fees.
- **Air Traffic Control Tower Operations Count:**
 - FY19: 94,960 FY20: 94,810 FY21TD: 61,321 (Cost share ended)
- **Population:** ~350 Based Aircraft & ~300 Tenants
- **Commercial Tenants:** AirBus Helicopters, CareFlite, Aviator Flight School & FBO, Skymates Flight Academy, J&G Maintenance
- **Fuel sales:** FY19: \$1.1M/349K gal; FY20: \$934K/334K gal; FY21TD: \$596K/215K gal
- **CIP Update:**
 - Summer of '21 finished Taxiway A & holding bay extension \$1.3M (Sponsor share: \$284k)
 - Summer of '21 finished re-striping runway \$52K (RAMP Grant)
 - FY23 Design hangars & taxilanes for south end of Airport \$175K (Sponsor share: \$17.5k)
 - FY24 Construction hangars and taxilanes \$2.35M (Sponsor share: \$298.5K)



Hotel/Motel Fund

- 36 Hotels in Grand Prairie = 3,066 Total Rooms
- New Hotel Projects:
 - Hilton Garden Inn/Homewood Suites at Epic Central and possibly a Residence Inn on I-20 (Staybridge & Courtyard Marriot opened 2021)
- City-funded events include:
 - Prairie Lights, Main Street Fest, Asia Times Square- Lunar New Year & Autumn Moon Festival, Lone Star Park- Stars & Stripes, Arts Council Productions
- Any other significant updates: Tourism is BACK! After a rough 2020, the projections for HTMT revenue is promising.



2170 N. Beltline Rd.
 Grand Prairie, TX 75050
 972-595-5400
 1-800-288-8FUN
 #GoGrandGP

VISIT
GRAND PRAIRIE
 —VISITGRANDPRAIRIETX.COM—



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021

REQUESTER: Kathleen Mercer

PRESENTER: Kathleen Mercer, Budget Director

TITLE: Hotel/Motel Operating Fund

RECOMMENDED ACTION: Approval

**CITY OF GRAND PRAIRIE
HOTEL/MOTEL TAX FUND SUMMARY
OTHER GOVERNMENTAL FUND
2021/2022**

	1	2	4	5	6	7
	2019/2020	2020/2021	2020/2021	2021/2022	A vs. P	Appr vs.
	ACTUAL	APPR/MOD	PROJECTION	PROPOSED	%	Prop \$
1 Beginning Resources	\$728,842	\$916,704	\$916,704	\$1,053,310	15%	\$136,606
2 REVENUES						
3 Hotel/Motel Tax Collected	\$1,538,585	\$1,267,361	\$1,354,678	\$2,025,000	60%	\$757,639
5 Gift Shop	3,302	4,000	4,000	3,250	-19%	(750)
6 Miscellaneous Revenue	832	2,000	2,015	1,000	-50%	(1,000)
8						
9 TOTAL REVENUES	<u>\$1,542,719</u>	<u>\$1,273,361</u>	<u>\$1,360,693</u>	<u>\$2,029,250</u>	<u>59%</u>	<u>\$755,889</u>
10						
13 Reserve for Hotel Building Improvements	35,558	0	0	0	0%	0
14						
15 TOTAL RESOURCES	<u>\$2,307,119</u>	<u>\$2,190,065</u>	<u>\$2,277,397</u>	<u>\$3,082,560</u>	<u>41%</u>	<u>\$892,495</u>
16						
17 EXPENDITURES						
19 Personnel Services	\$531,007	\$599,157	\$599,157	\$613,227	2%	14,070
20 Supplies	8,305	11,300	7,052	15,200	35%	3,900
21 Services & Charges	206,166	265,652	266,071	255,597	-4%	(10,055)
25 City Promotion/Marketing	154,950	187,900	1,500	237,900	27%	50,000
26 Contingency	0	0	0	0	0%	0
27 City Sponsorship	17,000	0	7,000	0	0%	0
28 G.P. Arts Council	56,750	84,000	15,000	75,000	-11%	(9,000)
29 Uptown Theater (Arts Council Rent)	40,000	62,500	62,500	62,500	0%	0
37 Historical Preservation	18,991	10,000	10,000	10,000	0%	0
45 Asian Time Square	0	0	0	30,000	0%	30,000
46 Lone Stars & Stripes	0	0	0	25,000	0%	25,000
47 Prairie Lights	8,583	0	0	0	0%	0
51 Main Street Festival	0	0	0	20,000	0%	20,000
57 Loyd Park Cabins	9,000	6,000	6,000	9,000	50%	3,000
59 Indirect Cost	69,526	42,307	42,307	81,155	92%	38,848
60 Audit Adjustments	34	0	0	0	0%	0
63						
64 TOTAL EXPENDITURES	<u>\$1,120,312</u>	<u>\$1,268,816</u>	<u>\$1,016,587</u>	<u>\$1,434,579</u>	<u>13%</u>	<u>\$165,763</u>
65						
73 One-Time Go Grand Advertising	247,603	300,000	207,500	1,090,000	263%	790,000
75 Uptown Theater Promotion (Tr to PVEN)	20,000	0	0	0	0%	0
76 Market Square Promotion (Tr to PVEN)	2,500	0	0	0	0%	0
86						
87 TOTAL APPROPRIATIONS	<u>\$1,390,415</u>	<u>\$1,568,816</u>	<u>\$1,224,087</u>	<u>\$2,524,579</u>	<u>61%</u>	<u>\$955,763</u>
88						
91 Ending Resources	<u>\$916,704</u>	<u>\$621,249</u>	<u>\$1,053,310</u>	<u>\$557,981</u>		
92						
93 Operating Imbalance	422,407	4,545	344,106	594,671		
94						
95 45 Day Fund Balance	138,121	156,429	125,333	176,866		
96 Balance Above 45 Days	778,583	464,820	927,977	381,115		
97						
103 SIGNIFICANT BUDGET CHANGES				1,568,816		
104 Personnel Services: Change in FT and PT Salaries/Wages				(673)		
105 Personnel Services: change in worker's comp				1		
106 Personnel Services: FY22 Merit				14,742		
107 Supplies: Supplemental STR subscription				4,400		
108 Supplies: Delete Christmas Ornament				(500)		
109 Other Services & Charges: reduced miscellaneous accounts				(321)		
110 Other Services & Charges: change in property and liability				266		
111 Other Services & Charges: deleted other maintenance				(10,000)		
112 City Promotions and Marketing: change in funding				50,000		
113 Change in City Sponsorship				69,000		
114 Change indirect cost to General Fund				38,848		
115 FY21 One-Time Supplementals				(300,000)		
116 FY22 One-Time Supplementals				1,090,000		
117				2,524,579		0
118 Positions: 6 Full-Time and 2 Part-Time						

Stormwater Fund

The Storm Water Utility Fund receives Storm Water Utility Fees used to construct, operate, and maintain the storm water drainage system

<u>Residential</u>	2022	2021	% +/-
Tier 1 - Small	5,842	5,906	-0.99%
Tier 2 - Medium	28,571	28,817	-0.99%
Tier 3 - Large	10,700	10,525	1.02%
<u>Mobile Homes</u>	936	936	0%
<u>Multi-Family</u>	20,951	20,472	1.02%
<u>Commercial</u>			
Tier 1 - Small / gas station	1,180	968	1.22%
Tier 2 - Medium / drug store	990	966	1.02%
Tier 3 - Large / big box	418	410	1.02%

**CITY OF GRAND PRAIRIE
STORM WATER UTILITY FUND SUMMARY
ENTERPRISE FUND
2021/2022**

	1	2	4	5	6	7
	2019/2020	2020/2021	2020/2021	2021/2022	A vs. P	App vs.
	ACTUAL	APPR/MOD	PROJECTION	PROPOSED	%	Prop \$
1 Beginning Resources	\$1,938,119	\$2,984,403	\$2,984,403	\$2,056,211	-31%	(\$928,192)
2 REVENUES						
3 Residential Storm Drainage	\$2,413,251	\$2,448,933	\$2,445,582	\$2,445,582	0%	(\$3,351)
4 Mobile Home Storm Drainage	34,516	21,857	38,800	38,800	78%	16,943
5 Multi Family Storm Drainage	875,974	929,184	922,472	922,472	-1%	(6,712)
6 Commercial Storm Drainage	4,383,233	4,389,846	4,503,969	4,503,969	3%	114,123
9 Interest Earnings/Misc.	0	0	1,250	0	0%	0
11						
12 TOTAL REVENUES	<u>\$7,706,974</u>	<u>\$7,789,820</u>	<u>\$7,912,073</u>	<u>\$7,910,823</u>	<u>2%</u>	<u>\$121,003</u>
13						
17 TOTAL RESOURCES	<u>\$9,645,093</u>	<u>\$10,774,223</u>	<u>\$10,896,476</u>	<u>\$9,967,034</u>	<u>-7%</u>	<u>(\$807,189)</u>
18						
19 EXPENDITURES						
20 Personnel Services	\$738,120	\$895,492	\$748,379	\$1,198,629	34%	\$303,137
21 Supplies	17,548	29,105	24,505	26,703	-8%	(2,402)
22 Other Services & Charges/FF	913,157	1,269,217	1,306,492	1,379,764	9%	110,547
23 Capital Outlay	51,895	0	0	70,000	0%	70,000
24 Storm Sewer Maintenance	15,305	372,500	372,500	372,500	0%	0
25 Transfer to GIS Program in GF	63,641	62,665	62,665	62,877	0%	212
26 Transfer to STRM Cap Proj. Fund	2,860,000	4,325,724	4,325,724	4,500,000	4%	174,276
27 Audit Adjustment	1,024	0	0	0	0%	0
29						
30 TOTAL EXPENDITURES	<u>\$4,660,690</u>	<u>\$6,954,703</u>	<u>\$6,840,265</u>	<u>\$7,610,473</u>	<u>9%</u>	<u>\$655,770</u>
31						
32 Transfer Storm Drainage	2,000,000	2,000,000	2,000,000	1,100,000	-45%	(900,000)
33 One-Time Supplementals	0	0	0	253,536	0%	253,536
34						
35 TOTAL APPROPRIATIONS	<u>\$6,660,690</u>	<u>8,954,703</u>	<u>\$8,840,265</u>	<u>8,964,009</u>	<u>0%</u>	<u>\$9,306</u>
36						
39 Ending Resources	<u>\$2,984,403</u>	<u>\$1,819,520</u>	<u>\$2,056,211</u>	<u>\$1,003,025</u>		
40						
41 Operating Imbalance	3,046,284	835,117	1,071,808	300,350		
42 45 Day Fund Balance req.	574,606	857,429	843,320	938,277		
43 Excess fund balance available	2,409,797	962,091	1,212,891	64,748		
44						
50 SIGNIFICANT BUDGET CHANGES				8,954,703		
51 Personnel Services: change salaries added 1FT Licensed Civil Eng., 1FT Eng. Tech, 1F1				258,277		
52 Personnel Services: change in health insurance				17,944		
53 Personnel Services: FY22 Merits				26,916		
54 Supplies: change in vehicle motor fuel				1,448		
55 Supplies: change in misc. supplies				(3,850)		
56 Services & Charges: change in indirect cost				44,125		
57 Services & Charges: change in franchise fees, vehicle maintenance, property & liability				5,035		
58 Services & Charges: change in mowing contract				13,300		
59 Services & Charges: supplemental request one-time training				23,962		
60 Services & Charges: change in misc. services and charges				(668)		
61 Storm Sewer Maintenance				24,793		
62 Capital Outlay: FY22				323,536		
63 Storm Drain Camera System			101,536			
64 Inlet Flush System			152,000			
65 Vehicle for New Inspector			70,000			
66 Transfer to Capital Projects				(725,724)		
67 Increase Transfer to GIS/GF IT				212		
68				<u>8,964,009</u>		0
69 Positions: 13 Full-Time						



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021
REQUESTER: Kathleen Mercer
PRESENTER: Kathleen Mercer, Budget Director
TITLE: Storm Water Utility Fund
RECOMMENDED ACTION: Approval

**CITY OF GRAND PRAIRIE
FLEET SERVICES FUND SUMMARY
INTERNAL SERVICES FUND
2021/2022**

	1	2	4	5	6	7
	2019/2020	2020/2021	2020/2021	2021/2022	A vs. P	Appr vs.
	<u>ACTUAL</u>	<u>APPR/MOD</u>	<u>PROJECTION</u>	<u>PROPOSED</u>	%	<u>Prop \$</u>
1 Beginning Resources	\$2,740,465	\$3,463,562	\$3,463,562	\$3,964,153	14%	\$500,591
2 REVENUES						
3 Fuel Charges - City	\$1,470,914	\$2,668,810	\$2,000,000	\$2,696,760	1%	\$27,950
5 Maintenance Charges - City	4,415,820	4,468,640	4,468,640	4,540,464	2%	71,824
6 Junk/Salvage Sale	6,516	15,000	5,000	10,000	-33%	(5,000)
7 Rental Fees/Other	63,090	41,000	41,000	41,000	0%	0
9 Miscellaneous	5,523	4,000	13,700	13,700	243%	9,700
11						
12 TOTAL REVENUES	\$5,961,863	\$7,197,450	\$6,528,340	\$7,301,924	1%	\$104,474
13						
14 Reserve for Encumbrances	288,218	19,450	19,450	0		
16						
17 TOTAL RESOURCES	\$8,990,546	\$10,680,462	\$10,011,352	\$11,266,077	5%	\$585,615
18						
19 EXPENDITURES						
20 Personal Services	\$1,700,121	\$1,761,818	\$1,781,794	\$1,937,618	10%	\$175,800
21 Supplies	52,782	62,327	45,906	65,904	6%	3,577
22 Other Services & Charges	309,116	455,192	466,924	541,260	19%	86,068
23 Capital Outlay	265,260	30,350	30,575	340,000	1020%	309,650
24 Cost of Fuel Sold	1,339,540	2,507,556	1,860,000	2,589,514	3%	81,958
25 Cost of Parts Sold	862,409	940,000	782,000	940,000	0%	0
26 NAPA Administrative Cost	327,210	275,000	330,000	275,000	0%	0
27 Cost of Outside Repairs/Maintenance	472,676	500,000	500,000	500,000	0%	0
28 Inventory and Audit Adjustments	2,834	0	0	0	0%	0
29 Reserve for Encumbrances	19,450	0	0	0	0%	0
32						
33 TOTAL EXPENDITURES	\$5,351,398	\$6,532,243	\$5,797,199	\$7,189,296	10%	\$657,053
34						
37 One-Time Supplementals	50,586	0	0	0	0%	0
42 Transfer to Lake Capital Projects Fund	125,000	250,000	250,000	0	-100%	(250,000)
44						
45 TOTAL APPROPRIATIONS	\$5,526,984	\$6,782,243	\$6,047,199	\$7,189,296	6%	\$407,053
46						
47 Reserve for future building site	0	0	0	3,000,000		
48						
49 Ending Resources	\$3,463,562	\$3,898,219	\$3,964,153	\$1,076,781		
50						
51 Operating Imbalance	898,683	684,657	750,591	112,628		
52						
53 45 day fund balance req.	494,613	496,194	485,408	567,096		
54 Balance Above 45 Days	2,968,949	3,402,025	3,478,745	509,685		

**CITY OF GRAND PRAIRIE
FLEET SERVICES FUND SUMMARY
INTERNAL SERVICES FUND
2021/2022**

55			
61	SIGNIFICANT BUDGET CHANGES		6,782,243
62	Personal Services: Added 1FT Fleet Specialist		92,853
63	Personal Services: other salary adjustments		3,701
64	Personal Services: education incentive pay		18,739
65	Personal Services: change in retiree insurance		16,150
66	Personal Services: Merits		44,357
67	Supplies: change in motor fuel		(3,073)
68	Supplies: one-time charges for new inspector		6,650
69	Services & Charges: other changes in services/charges		4,257
70	Services & Charges: FY21 Encumbrance Roll		(4,100)
71	Services & Charges: change in property and liability		855
72	Services & Charges: change in reimbursement to the General Fund in software maintenance, s		59,616
73	Services & Charges: GPS Software for Fleet tracking, PH 2 of 3		(6,560)
74	Services & Charges: one-time charges for new inspector		1,000
75	Services & Charges: one-time supplemental S. Shop Enviromatic System		20,000
76	Services & Charges: change in janitorial		11,000
77	Capital Outlay: FY20 Encumbrance Roll		(15,350)
78	Capital Outlay: FY21		(15,000)
79	Capital Outlay: FY22		340,000
80	Fuel Island Upgrade	140,000	
81	Concrete work for Service Center Phase I	200,000	
82	Cost of Fuel Sold: \$3.00		81,958
83	Transfer to Lake CIP for fuel tank		(250,000)
84			7,189,296
85	Positions: 23 Full-Time and 1 Part-time		0

Fleet Services

	Bays	Technicians	Certifications
Service Center	28	13	75
South Shop	2.5	3	32
Landfill	4	2	10
Total Vehicles and Equipment - 1,279			

*We are the only two ASE Blue Shops in Grand Prairie (Fifth year)

***Honorable Fleet** in 2021 for *100 Best Fleets* (Fourth year)

**Notable Fleet in Leading Fleets* program recognition in Government Fleet Magazine





**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021

REQUESTER: Kathleen Mercer

PRESENTER: Kathleen Mercer, Budget Director

TITLE: Fleet Services Fund

RECOMMENDED ACTION: Approval



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021

REQUESTER: Kathleen Mercer

PRESENTER: Lisa Norris, Human Resources Director

TITLE: Risk Fund

RECOMMENDED ACTION: Approval

RISK FUND

- This fund covers:
 - Property/Auto/Mobile Equipment
 - Liability claims
 - Casualty claims
 - Work-Related Injuries
- Cooperative management between HR and City Attorney's Office
 - Human Resources - Injuries
 - City Attorney's Office – all other matters
- RMOT – “Risk Management Oversight Team”
 - meets quarterly – HR, Finance, CMO, Legal, Consult.
- Third-Party Vendor handles processing and payments related to all claims
- Consultant, McGriff, Seibels and Williams, serves as our broker and is an expert in Risk Management



**CITY OF GRAND PRAIRIE
RISK MANAGEMENT FUND SUMMARY
INTERNAL SERVICES FUND
2021/2022**

	1 2019/2020 ACTUAL	2 2020/2021 APPR/MOD	4 2020/2021 PROJECTION	5 2021/2022 PROPOSED	6 A vs. P %	7 Appr vs. Prop \$
1 Beginning Resources	\$3,041,314	\$330,303	\$330,303	\$881,760	167%	\$551,457
2 REVENUES						
3 Billings-Workers Compensation	\$900,000	\$1,096,258	\$1,096,258	\$1,087,885	-1%	(\$8,373)
4 Billings-Property/Liability/Admin	2,971,505	3,377,191	3,377,191	3,563,708	6%	186,517
7 Claim Settle-Subrogation Property/Auto	89,097	20,000	16,000	15,000	-25%	(5,000)
9 Insurance Recoveries Auto	210,415	100,000	275,000	150,000	50%	50,000
10 Insurance Recoveries - Property/PID	255,044	250,000	460,597	250,000	0%	0
13 Security Badge Fee (loss badges)	625	425	425	425	0%	0
18						
19 TOTAL REVENUES	\$4,426,686	\$4,843,874	\$5,225,471	\$5,067,018	5%	\$223,144
20						
21 Reserve for encumbrances	165,032	13,161	13,161	0		
23 Transfer in from Airport CIP Fund - Loan	0	0	0	100,000		
24 Stop/Loss Reserved for Health Insurance	2,018,332	3,018,332	3,018,332	3,018,332		
25 Liability/WC IBNR Reserve-Future	1,963,491	4,321,886	4,321,886	4,321,886		
27						
28 TOTAL RESOURCES	\$11,614,855	\$12,527,556	\$12,909,153	\$13,388,996	7%	\$861,440
29						
30 EXPENDITURES						
31 Personal Services	\$153,767	\$194,101	\$254,834	\$312,696	61%	\$118,595
32 Supplies	0	1,000	1,410	1,000	0%	0
33 Other Services & Charges	256,535	190,567	190,959	268,165	41%	77,598
34 Capital Outlay	66,138	33,643	33,643	0	-100%	(33,643)
35 Auto Related Losses - 64010	611,611	556,732	590,375	610,000	10%	53,268
37 Liability Insurance Premium - 64090	214,683	272,245	208,502	282,927	4%	10,682
38 Liability Loss - Current - 64120	63,516	56,650	56,650	60,000	6%	3,350
39 Liability Loss - Prior - 64150	230,787	419,099	500,000	500,000	19%	80,901
40 Property Insurance Premium - 64080	958,228	960,894	978,745	1,027,682	7%	66,788
41 Property Losses - 64020	104,794	524,556	550,000	525,000	0%	444
42 Workers Compensation-Premium - 64100	128,779	158,508	150,135	160,504	1%	1,996
43 Workers Comp Loss - Current - 64140	359,238	437,750	437,750	437,750	0%	0
44 Workers Comp - Prior - 64130	418,659	500,000	500,000	500,000	0%	0
45 Transfer to GF-Salary Reimbursement	247,560	227,618	227,618	239,356	5%	11,738
50 Transfer to PID Revenue Rec'd for Property Loss	5,219	0	6,554	0	0%	0
52 Audit Adjustment	(9,933)	0	0	0	0%	0
53 Reserve for Encumbrance	13,161	0	0	0	0%	0
54						
55 TOTAL EXPENDITURES	\$3,822,742	\$4,533,363	\$4,687,175	\$4,925,080	9%	\$391,717
56						
67 Transfer to IT Acquisition (CIP) Fund	100,000	0	0	0	0%	0
68 One Time Safety Equipment/Supplementals	21,592	6,250	0	0	-100%	(6,250)
74					0%	
75 TOTAL APPROPRIATIONS	\$3,944,334	\$4,539,613	\$4,687,175	\$4,925,080	8%	\$385,467
76						
77 Stop/Loss Reserved for Health Insurance	3,018,332	3,018,332	3,018,332	3,018,332		
78 Liability/WC IBNR Reserve-Future	4,321,886	4,321,886	4,321,886	4,321,886		
79						
80 Ending Resources	\$330,303	\$647,725	\$881,760	\$1,123,698		
81						
82 Operating Imbalance	768,976	323,672	551,457	141,938		
83						
84 45 day fund balance req.	471,297	558,908	577,871	607,202		
85 Balance Above 45 Days	(140,994)	88,817	303,889	516,496		
86						

**CITY OF GRAND PRAIRIE
RISK MANAGEMENT FUND SUMMARY
INTERNAL SERVICES FUND
2021/2022**

92					
93	SIGNIFICANT BUDGET CHANGES			4,539,613	
94	Personal Services: changes in salaries and benefits			(819)	
95	Personal Services: Merits			7,786	
96	Personal Services: added 1FT in FY21			111,628	
97	Other Charge and Services: change in Property & Liability			77,598	
98	Capital Outlay: FY21			(33,643)	
99	FY21 Encumbrance Roll Auto Related Losses			(13,161)	
100	Change in Auto Related Losses			66,429	
101	Change in Liability Insurance Premium and Liability Losses			94,933	
102	Change in Property Insurance Premium and Property Losses			67,232	
103	Change in Worker's Comp Premium and Worker's Comp Current			1,996	
104	Change in Reimbursement to the General Fund for Director			11,738	
105	FY21 One-Time Safety Supplies (AED's) (Supplemental)			(6,250)	
106				4,925,080	
107	Positions: 3 Full-Time and 1 Part-Time				0

Transfer to the Risk Fund for Repayment of Wind Damage April of 2019	
Total amount borrowed:	1,149,011
TML Checks Received	(780,167)
Total owed back to the Risk Fund	368,844
FY22 Repayment	(100,000)
Total owed back to the Risk Fund end of FY22	268,844
FY23 Repayment	(100,000)
Total owed back to the Risk Fund end of FY23	168,844
FY24 Repayment	(100,000)
Total owed back to the Risk Fund end of FY24	68,844
FY25 Repayment	(68,844)

This loan is for the wind damage at the Airport in 2019 that TML would not cover.

The Airport receives grants from TxDOT and the FAA, and they are in usually 80/20 and 90/10 split. With the Airport paying just the 20 or 10 percent.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 07/19/2021

REQUESTER: Kathleen Mercer

PRESENTER: Lisa Norris, Human Resources Director

TITLE: Employee Insurance Fund

RECOMMENDED ACTION: Approval

**CITY OF GRAND PRAIRIE
EMPLOYEE INSURANCE FUND SUMMARY
INTERNAL SERVICES FUND
2021/2022**

	1	2	4	5	6	7
	2019/2020 ACTUAL	2020/2021 APPR/MOD	2020/2021 PROJECTION	2021/2022 PROPOSED	A vs. P %	Appr vs. Prop \$
1 Beginning Resources	\$5,832,031	\$6,041,280	\$6,041,280	\$6,616,893	10%	\$575,613
2 REVENUES						
3 Employer Contributions Actives**	\$11,424,000	\$12,892,764	\$12,892,764	\$13,260,616	3%	\$367,852
4 Employer Contributions Retirees**	3,314,805	3,488,400	3,488,400	3,553,000	2%	64,600
5 Employee Medical Contributions	3,236,798	3,219,520	3,285,235	3,293,305	2%	73,785
6 Retiree Medical Contributions	764,826	750,000	727,924	730,000	-3%	(20,000)
8 QCD Dental	1,448	1,132	1,142	1,436	27%	304
9 Employee Life Insurance Contributions	428,580	404,995	437,613	445,000	10%	40,005
10 Employee/Retiree Dental PPO Contributions	855,842	872,756	848,015	1,029,668	18%	156,912
11 Employee/Retiree DHMO Dental	52,034	45,994	55,894	58,506	27%	12,512
12 Employee/Retiree Vision Contributions	140,203	144,286	141,000	147,364	2%	3,078
15 Misc. Reimbursements	11,422	0	16,826	10,000	0%	10,000
18 RX Rebates	135,960	0	353,914	0	0%	0
25 *FY20 Actuals 10 months collected from various funds due to savings from Employee Medical Claims.						
26 **FY20 Actuals 10 months collected from various funds due to savings from Retiree Medical Claims.						
28 TOTAL REVENUES	\$20,365,918	\$21,819,847	\$22,248,727	\$22,528,895	3%	\$709,048
29						
32 Reserve for Contingency	4,000,000	5,000,000	5,000,000	6,000,000		
33 Reserve for Future Claims	2,182,469	1,961,897	1,961,897	2,215,206		
35						
36 TOTAL RESOURCES	\$32,380,418	\$34,823,024	\$35,251,904	\$37,360,994	7%	\$2,537,970
37						
38 EXPENDITURES						
39 Personal Services	\$176,490	\$345,640	\$320,640	\$331,055	-4%	(\$14,585)
40 Supplies	2,288	500	500	500	0%	0
41 Other Services & Charges	8,128	22,768	18,888	22,019	-3%	(749)
42 Capital Outlay	0	15,000	15,000	15,000	0%	0
43 Employee Medical Claims/RX	14,743,198	15,276,398	14,292,451	15,286,398	0.07%	10,000
44 Retiree Medical Claims/RX	2,152,381	2,241,666	3,202,759	3,500,000	56%	1,258,334
45 H S A Contributions	72,740	0	0	0	0%	0
46 Premiums-Life Insurance	546,534	525,968	536,409	540,000	3%	14,032
47 Vision Premiums	132,957	144,286	141,100	147,364	2%	3,078
48 DHMO Dental	48,425	45,994	58,506	58,506	27%	12,512
49 QCD Dental	1,408	1,132	1,436	1,436	27%	304
50 Dental PPO	709,726	872,756	907,367	1,029,668	18%	156,912
52 Admin/Utilization Fees	438,232	516,041	516,041	516,041	0%	0
55 Preventative/Wellness Program	57,230	80,000	80,000	80,000	0%	0
57 Miscellaneous Services	77,706	80,000	80,000	80,000	0%	0
61 Employee Assistance Program Services	22,325	23,712	23,712	23,712	0%	0
63 Long Term Disability Program	117,689	117,087	118,543	122,000	4%	4,913
65 Pet Insurance	0	0	10,122	10,000	0%	10,000
66 Actuarial Study	0	5,500	5,500	5,500	0%	0
67 Transfer to GF-Salary Reimb.	87,864	90,831	90,831	93,370	3%	2,539
68 Audit Adjustments	(18,080)	0	0	0	0%	0
70						
71 TOTAL EXPENDITURES	\$19,377,241	\$20,405,279	\$20,419,805	\$21,862,569	7%	\$1,457,290
72						
73						
80 TOTAL APPROPRIATIONS	\$19,377,241	\$20,405,279	\$20,419,805	\$21,862,569	7%	\$1,457,290
81						
82 Reserve for Contingency	5,000,000	6,000,000	6,000,000	6,000,000		
84 Reserve for Future Claims (IBNR)	1,961,897	2,215,206	2,215,206	2,215,206		
87 Ending Resource	\$6,041,280	\$6,202,539	\$6,616,893	\$7,283,219		
87						
88 Operating Imbalance	988,677	1,414,568	1,828,922	666,326		
89						
90 45 day fund balance req.	2,388,975	2,515,719	2,517,510	2,695,385		
91 Balance Above 45 Days	3,652,305	3,686,820	4,099,383	4,587,834		

CITY OF GRAND PRAIRIE
EMPLOYEE INSURANCE FUND SUMMARY
INTERNAL SERVICES FUND
2021/2022

97			
98	SIGNIFICANT BUDGET CHANGES	20,405,279	
99	Personal Services: change in salaries and wages	10,412	
100	Personal Services: change in workers compensation	3	
101	Personal Services: change in HAS Contributions	(25,000)	
102	Other Services & Charges: change in property and liability and other misc. services and charges	(749)	
103	Change in Employee Medical Claims	10,000	
104	Change in Retiree Medical Claims	1,258,334	
105	Change in Premium Life Insurance	14,032	
106	Change in Vision	3,078	
107	Change in Dental PPO	156,912	
108	Change in DHMO Dental	12,512	
109	Change in QCD Dental	304	
110	Change in Long Term Disability Program	4,913	
111	Added Pet Insurance	10,000	
112	Change in Reimbursement to the General Fund for Director and one staff member	2,539	
113		<u>21,862,569</u>	0
114	Positions: 2 Full-Time and 1 Part-Time		



EMPLOYEE INSURANCE FUND - BASICS

- **MEDICAL: Self-Insured**
 - City assumes financial risk, and rewards, of providing insurance
 - Allows flexibility to meet business needs
 - 3 different funded “reserves” to shelter us against bad years
- Fully-insured on other benefits
 - They assume the financial risk
 - Vendors set rates for coverage, bill us and pay claims
- Consultant helps us with key decisions and compliance
- Goal: Stretch our dollars, create wise consumers, and improve quality of life (education, benefits design and wellness programming).
- Regulated by federal and insurance laws
- Offer competitive benefits and cost

EMPLOYEE INSURANCE FUND



- **Revenues:**
 - City Contributions
 - Employee Contributions
 - Misc. Revenues (Rebates, Government subsidies)
- **Coverages:**
 - Medical, Dental, Vision, Life, Disability, Employee Assistance Program, Pet Insurance, Flexible Spending Accounts, Health Savings Accounts
- **Costs:**
 - Claims – actives and retired
 - Wellness programs and activities
 - Administrative Fees/Overhead
 - Premiums paid to companies providing the benefits